

# 富景花園業客戶服務處

## Customer Service Office of Scenic Heights

日期 / Date : \_\_\_\_\_

### 緊急聯絡資料

### Emergency Contact List

座 Block	樓 Floor	室 Unit
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人數 No.	主要聯絡人 Primary Contact Person	聯絡電話 Contact Number
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人數 No.	業戶姓名 Name of Occupant(s)	聯絡電話 (如有) Contact Number (if any)
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住戶簽署 / Resident's Signature

# 富景花園業客戶服務處

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### 收集資料的目的 PURPOSE OF COLLECTION

1. 本登記表格收集的資料將用作富景花園客戶服務處 (“客務處”) 緊急聯絡用途。

The information collected in this registration form will be used by the Customer Service Office of Scenic Heights (the "Customer Service Office") for emergency contact purposes.

### 資料轉交的對象 Classes of Transferees

2. 你/你們提供的個人資料，將會交由客戶服務處及管理公司職員，以便日後跟進。

The personal data you provide will be shared with authorized personnel of the IO, as well as staff of the Customer Service Office and the Management Company for future follow up, as necessary.

### 查閱個人資料 Access to Personal Data

3. 根據《個人資料(私隱)條例》(第 486 章) 第 18 條、第 22 條及附表 1 第 6 原則的規定，你/你們有權查閱及修改個人資料。你/你們查閱資料的權利，包括索取你/你們在本表格所提供的個人資料的副本。

In accordance with Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance (Cap. 486), you have the right to access and amend your personal data. Your right of access includes the right to obtain a copy of your personal data you provided in this form.

### 查詢 Enquires

4. 如對表格有任何查詢，包括要求查閱及修改所提供之個人資料，可致電 2540-7441 與客戶服務處聯絡。

If you have any enquiries regarding this form, including requests to access or amend the personal data provided, please contact the Customer Service Office at 2540-7441.